

ENDOWED CARE CEMETERY ADVISORY COMMITTEE

FIRST ADVISORY COMMITTEE MEETING HELD

The Endowed Care Cemetery Advisory Committee held their first meeting on September 16, 1999. The Committee was established by rule in 1998. The five-member committee consists of three registered endowed care cemetery owners or managers: Dale Westby of St. Charles, Marcia Gingrich of Kansas City and Hillman Crowell of Columbia. Chris Allen of Jefferson City and Jerany Jackson of Nixa are the two public members.



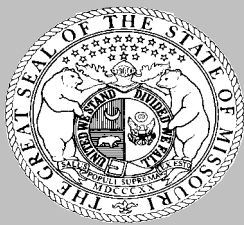
with regard to services offered by licensed professionals in the state.

A newsletter will be published annually by the committee to keep those interested individuals up-to-date on the committee's activities as well as other pertinent information.

The Committee is part of the Division of Professional Registration, a Division of the Department of Economic Development. The Division provides staff and administrative support for the committee. The Division is responsible for thirty-eight professional boards and commissions, all of which are responsible for protecting the public interest

INSIDE THIS ISSUE:

<i>Meet the Committee</i>	2-3
<i>Meet the Staff</i>	3
<i>A Letter from Division Director</i>	3
<i>Certificate of Authority</i>	4
<i>Reminder</i>	4
<i>Required Deposits</i>	4
<i>New Legislation</i>	5
<i>Audits</i>	5



MISSOURI ENDOWED CARE CEMETERY ADVISORY COMMITTEE

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Jefferson City, Missouri 65102-1335
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FAX: (573) 751-0878
www.ecodev.state.mo.us/pr/endowed
endocare@mail.state.mo.us

Mel Carnahan, Governor

Joseph L. Driskill, Director
Department of Economic Development

Randall J. Singer, Director
Division of Professional Registration

COMMITTEE MEMBERS

Dale Westby, Member
Hillman Crowell, Member
Marcia Gingrich, Member
Chris Allen, Public Member
Jerany Jackson, Public Member

STAFF MEMBERS

Vanessa Beauchamp, Executive Director
Betty Jo Massengale, Licensing Tech
Craig Jacobs, Assistant Attorney
General



MISSOURI

DEPARTMENT OF ECONOMIC DEVELOPMENT

OFFICE HOURS

The office of the Missouri Endowed Care Cemetery Advisory Committee is open Monday through Friday except on state holidays, with staff available to assist you between the hours of 8:00 a.m. and 5:00 p.m.

MEET THE COMMITTEE



Dale Westby, St. Charles, is the Vice President of the Cemetery Division of the Baue companies. He began his career in 1966 as an apprentice funeral director and embalmer in South Dakota. In 1969 he began with Baue Funeral Home and in 1974 was appointed the assistant manager.

Dale became the general manager and vice president of three funeral homes in 1987 and in 1998 assumed his current position. He is the past president of Central States Cemetery Association, past president and secretary-treasurer of Associated Cemeteries of Missouri and past president of the Greater St. Louis Cemetery Management Association. Dale is a certified Cemetery Executive (CCE), a certified member of the Academy of Funeral Service Practitioners (CFSP), International Cemetery and Funeral Association (ICFA), National Funeral Directors Association (NFDA) and the Missouri Funeral Directors Association (MFDA).



Hillman Crowell, Columbia, is currently employed as a manager/consultant and salesperson at Lake Memorial Gardens Cemetery and Mausoleum in Osage Beach. From 1961-1997 he was the owner/president of Hawthorne Memorial Gardens, Inc. in Jefferson City. He was also the owner of Greenmore Memorial Gardens in Barnett, Missouri from 1993-1997.

Hillman is a member of the Associated Cemeteries of Missouri.



Marcia Gingrich, Kansas City, has been employed by Service Corporation International (SCI) for nine (9) years and is presently the office manager at Forest Hill/Calvary Cemetery.

She attended Colorado University and graduated from Barnes School of Business in Denver, CO.

Continued on Page 3

MEET THE COMMITTEE

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Continued from Page 2



Chris Allen, Jefferson City, is the Assistant Vice President Residential Loan Officer at Exchange Bank. She received a Bachelor of Science in Business Administration from Lincoln University and is a graduate of the Institute of Financial Education.

She is a member of the Jefferson City Area Chamber of Commerce, auditor for the Council of Clubs and a board member for West Side Business Association. Chris is a member of the Dental, Eye & Shoe Board with United Way and a Past President and member of Zonta Club of Jefferson City.



Jeramy Jackson, Nixa, is the Director of Landscape Architecture/Planning with Archer Engineers and is an adjunct professor at Drury College Hammons School of Architecture. She received a Bachelor of Landscape Architecture degree from the University of Arkansas. Jeramy is a member of the American Society of Landscape Architects, Vision 20/20 Springfield Comprehensive Plan, Contractor's Association and the Business and Professional Women of Springfield.



The Division of Professional Registration, the licensing and regulatory arm of Missouri State Government, is an integral part of the Department of Economic Development. Created by the Omnibus Reorganization Act of 1974, the Division is charged with protecting the public by licensing qualified professionals, enforcing professional standards and maintaining an open communication network with over 310,000 licensees. The regulatory agencies of the Division continually strive to assist the Department of Economic Development in its mission to develop, enhance and support a regulatory environment for professionals and consumers

A LETTER FROM THE DIVISION DIRECTOR

that preserves integrity and promotes ethical standards, while fostering a flexible and progressive approach toward the future.

In our effort to enhance professional services, the Division has embraced the philosophy of quality customer service. It is our goal, as well as our responsibility, to provide consumers with an accessible and accountable regulatory entity. We are committed to improving and maintaining our cooperative spirit.

Sincerely,

Randall J. Singer
Division Director

MEET THE STAFF

Vanessa Beauchamp,
Executive Director



Vanessa has worked for the Division of Professional Registration for 2 years. She previously worked for the Missouri Real Estate Appraisers Commission; as the Administrative Assistant to the Division Director, and as the Division's Strategic Planning Coordinator. She is currently the Committee's Executive Director.

Betty Jo Massengale,
Licensing Technician



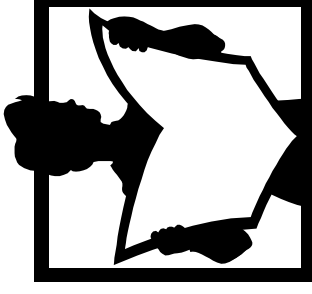
Betty Jo has worked for the Division of Professional Registration for 2 years. She previously worked for the Missouri Real Estate Commission and as the Administrative Assistant to the Division Director. She is currently the Committee's Licensing Technician.

CERTIFICATE OF AUTHORITY

"Operators of all existing endowed care or nonendowed care cemeteries shall, prior to August twenty-eighth 2000, apply for a certificate of authority. All endowed or nonendowed care cemeteries operating in compliance with sections 214.270 to 214.516 prior to August twenty-eighth 2000 shall be granted a certificate of authority by the division upon receipt of application."

Forms for obtaining a certificate of authority will be mailed once available. To ensure the office has the correct mailing address for your cemetery, please complete and return the enclosed form.

If you have any questions, please call the Office of Endowed Care Cemeteries at 573/751-0849.



REMINDER:

Trust fund annual reports are to be "filed by the cemetery operator with the Division of Professional Registration within ninety (90) days of the close of the trust fund's fiscal year", pursuant to section 214.340.3, RSMo. Please contact the Office of Endowed Care Cemeteries for the appropriate form.

- * Applies only to Endowed Care Cemeteries

REQUIRED DEPOSITS: ARE YOU DEPOSITING?

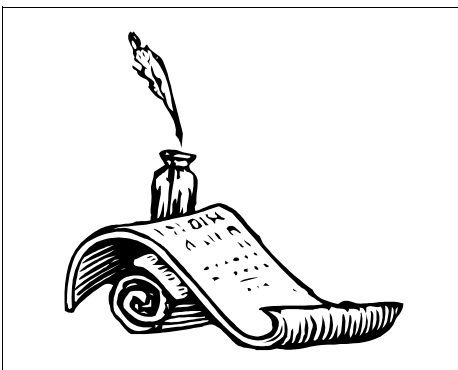
- 15% of gross sales price, or twenty dollars, whichever is greater, for each grave space sold
- Minimum of 10% of gross sale of each crypt or niche sold in a community mausoleum, or a minimum of \$100 dollars for each crypt or ten dollars for each niche sold in a garden mausoleum
- Minimum of \$75 dollars per grave space for each lawn crypt sold

The above requirements are pursuant to Section 214.320, RSMo.

* Applies only to Endowed Care Cemeteries

NEW LEGISLATION

House Bill 343 was signed by the Governor on July 13, 1999. One of the provisions of this bill requires that the owner or operator of **endowed** and **nonendowed** care cemeteries be issued a certificate of authority by the division in order to operate. The division has the authority to refuse to issue such certificate for any violation of 214.270 through 214.516 pursuant to section 214.276.2 (15).



gated bank account which requires the signatures of the cemetery owner and either the administrator of the office of endowed care cemeteries or the signature of a licensed practicing attorney with escrow powers in the state of Missouri as joint signatories for any distribution from the trust fund.

The bill also allows those cemeteries that do not have a trust fund established to set aside funds in a segre-

*Copies of the statutes
are attached for your
review.*

AUDITS

The Office is currently conducting audits pursuant to section 214.320.3, "The operator of any cemetery representing the cemetery, or any portion of the cemetery, as an endowed care cemetery shall make available to the division for inspection or audit in a reasonable amount of time only those cemetery records and trust fund records necessary to determine whether the cemetery's endowed care fund is

in compliance with sections 214.270 to 214.410."

Doshi & Associates, PC, a CPA firm, is on contract with the division to perform the audits. Should your cemetery be notified of a random audit and you have questions, please feel free to contact Vanessa or Betty Jo at the Committee's number.

Endowed Care Cemetery Advisory Committee
P.O. Box 1335
Jefferson City, MO 65102

The Office of Endowed Care Cemeteries is in the process of updating their records, therefore, it would be appreciated if you would complete and return the bottom portion of this form by January 31, 2000.

Completing and returning the slip will ensure that you are mailed the appropriate forms when available for a certificate of authority which is now required for the owner/operator of an endowed or nonendowed care cemetery.

Please return form to:

Office of Endowed Care Cemeteries
P.O. Box 1335
Jefferson City, MO 65102

Cemetery Name:_____

Mailing Address:_____

Cemetery Phone Number:_____

Cemetery Owner/Operator:_____